

11. When the Bishop is not present, his Commissary shall preside in his place; and when the See is vacant, the senior Dignitary of the Church, next in the rank to the Bishop, in the Diocese, shall within a fortnight of the occurrence of such vacancy, summon a Synod to be held in not less than thirty days, to elect a successor to the See, at which he shall preside; and at such meeting no business except such election shall be proceeded with.

12. A quorum of the Synod shall consist of no less than twenty-five Lay and fifteen Clerical Delegates.

13. There shall be two Secretaries, one from the Clergy, the other from the Laity, who shall keep regular minutes of all proceedings of the Synod, shall record them in a book provided for that purpose; shall preserve all papers, memorials, and other documents; shall certify the public acts of the Synod, and shall deliver all records and documents to their successors; and shall give notice to each Minister and Vestry of the time and place appointed for any stated or special meetings of the Synod; this notice to be given at least three weeks before such meeting. The rate of salary to be paid to the Secretary shall be settled and determined by the Executive Committee.

The Secretary shall also perform the duties and receive the fees connected with the office of Registrar of the Diocese, viz., keep a record of all Church properties and moneys in different parishes, and of all the changes that from time to time take place, and a certified copy of every deed and deeds of consecration, and boundaries of parishes, and every acquisition of property shall be sent to him by the Rural Deans. He shall be entitled to receive a fee of \$1 for the registration of each document, and 50 cents for every copy of the same. The boundaries of every parish or mission erected under authority of the Canon, as well as of every existing parish or mission shall be entered in a book, to be kept by the Secretaries of Synod for that purpose, and a copy thereof shall be furnished to any person applying for it, on the payment of a fee of one shilling.

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