

21/02/95

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : TEHRAN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	302	22.66	37.50	1.43
FROM TERRITORIES :	324	9.33	15.00	0.58
B.VISITS TO CLIENTS IN TERRITORY :	112	11.00	17.50	0.68
C.EXPORT/TRADE/POLICY FAIRS :	1	1.66	6.00	0.17
PROJECTS AND EVENTS MISSIONS :	1	1.66	0.00	0.05
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	9	5.00	5.00	0.25
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	4	0.66	0.50	0.03
FROM TERRITORIES :	15	1.00	0.50	0.04
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.33	2.00	0.05
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	6	1.66	1.00	0.07
HOST GOVERNMENT :	25	4.00	2.00	0.16
OTHER DEPARTMENT :	16	4.00	3.50	0.19
PROVINCES/MUNICIPALITIES :	4	1.66	1.50	0.08
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.66	0.00	0.20
LEAVE, PROFESSIONAL DEVELOP :		20.00	5.50	0.71
K.SERVICE TO OTHER MISSION PROGRAMS :		8.66	2.50	0.31
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.94	100.00	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	0
FROM TERRIT :	21
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	10
FROM TERRIT :	80
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	2
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	3
-LOCALLY ENGAGED :	2