

TRADE TRACKING SYSTEM

90/01/22

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1989

POST : LONDON

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	513	8.22	29.66	2.52
FROM TERRITORIES :	1344	11.00	22.50	2.34
B.VISITS TO CLIENTS IN TERRITORY :	153	5.55	6.00	0.86
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	8	1.00	5.66	0.43
MISSIONS :	9	4.77	1.00	0.49
CONFERENCE SEMINARS :	14	2.22	2.50	0.35
OTHER :	36	1.77	0.00	0.16
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	66	8.00	0.83	0.77
POST INITIATED :	101	12.44	2.16	1.25
E.COMMUNICATIONS ACTIVITIES :	8	0.77	0.00	0.07
F.INVESTMENT ENQUIRIES				
FROM CANADA :	22	1.88	0.16	0.18
FROM TERRITORIES :	47	5.55	1.00	0.56
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	0.33	0.02
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.55	0.00	0.05
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	137	2.44	2.00	0.34
HOST GOVERNMENT :	73	1.77	1.83	0.27
OTHER DEPARTMENT :	73	2.55	2.16	0.36
PROVINCES/MUNICIPALITIES :	79	3.55	2.83	0.49
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		9.22	11.66	1.53
LEAVE, PROFESSIONAL DEVELOP :		15.55	6.00	1.76
K.SERVICE TO OTHER MISSION PROGRAMS :		1.11	1.66	0.20
***** TOTALS *****		99.91	99.94	15.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 267
FROM TERRIT : 259

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 74

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 9
- LOCALLY-ENGAGED : 6