## The N. C. O. Handy Book

When finally completed, one copy of the Attestation Papers is kept on file in the Battalion or Unit Orderly Room as a reference. The remaining two copies per man (with any attached documents) are sent to Div. H. Q.

## 6. Duties.

The recruit is next drafted or turned over to the N. C. O. in charge of recruits for drill and instruction until such time as he is judged fit to take his place in the ranks. He is taught that the first duty of a soldier is strict and unhesitating obedience to orders from superiors and also that he should endeavor to profit from his training and so be able to prove himself a better man than his adversary on the field of battle.

## 7. Conduct and Personal Appearance.

He is also spoken to regarding his conduct and is warned not to disgrace the King's Uniform while wearing it. He is further warned that his person and clothing must be kept clean at all times and is particularly warned against the serious military crime of DRUNKENNESS. He is also given an insight into the Administration of his unit so that he may know and give obedience to his superiors.

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