

- authorize Heads of Mission to assign program personnel to other duties outside their program areas in excess of the current limit of 10% of their time to offset expanding demand and workload increases in peak periods such as consular emergencies, summer visa applications or Ministerial visits
- withdraw secure telecommunications from some selected missions abroad where such facilities are not essential
- issue directives to ensure that certain general administrative tasks (eg. post security officer, Mission Operational Plan coordinator, post bilingualism officer) are shared among officers of all programs