

a watching brief on events affecting women, e.g. Congressional Hearings, Sexual Harassment of Women, etc. The Department hopes to have input into the Study of Terms and Conditions of the Foreign Service recently announced by the Prime Minister's Office, particularly in view of the fact that consolidation of the foreign service will mean more administrative responsibility will rest with External Affairs.

2) Monthly

- EA PMIS pinpoints showed employees by level and level.
- Telephone lists (to obtain an overview of women's responsibilities at Headquarters).

3) Semi-Annually

- Canadian Representatives Abroad book (to obtain an overview of women's responsibilities abroad).

4) Various

- Statistics on recruitment and appointments.
- Information copies of correspondence, directives, reports, etc.
- Grievances, if any, and appeal decisions.

- Existing requests (RFP/Request)
- Classification decisions (TR330).

5) Ongoing

- Liaison with other sections of the Department (Internal)
- Training and development programs.

- Interviews with employees.

Participation in and contribution to the EOW Interdepartmental Committee for other interdepartmental activities.

ICC meetings are attended either by the Official Representative, who chairs the Departmental EOW Committee, or by the EOW Co-ordinator, who is the

Since two-thirds of the Department's employees are in the career

foreign service, their concerns differ from those employees who work in a non-career capacity. The Department has been more concerned with consulting with Canada therefore, the Department has been more concerned with consulting with the other two foreign service departments and has suggested a series of luncheon meetings with them. The Embassy in Washington carries out