

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : ANKARA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA :	551	45.00	37.50	1.20
FROM TERRITORIES :	237	13.00	20.50	0.54
B. VISITS TO CLIENTS IN TERRITORY VISITS :	71	12.00	9.50	0.31
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS :	1	1.00	0.00	0.01
MISSIONS :	3	4.00	0.00	0.04
OTHER :	1	1.00	0.00	0.01
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED :	38	2.00	7.50	0.17
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA :	4	0.00	1.00	0.02
FROM TERRITORIES :	2	0.00	1.00	0.02
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA :	1	0.00	0.50	0.01
CONNECTIONS ARRANGED :	1	0.00	0.50	0.01
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA :	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS :	10	1.00	3.50	0.08
FROM OTHER GOV'T SOURCES- CONTACTS :	68	1.00	3.00	0.07
- REPORTS :	158	1.00	2.50	0.06
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		7.00	0.00	0.07
LEAVE, PROFESSIONAL DEVELOP :		11.00	13.00	0.37
J. SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.01
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 45  
FROM TERRIT : 33

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 2