

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	325	20.00	29.00	1.36
FROM TERRITORIES :	483	5.00	19.25	0.82
B. VISITS TO CLIENTS IN TERRITORY :	47	10.00	4.25	0.27
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	8	0.00	3.00	0.12
MISSIONS :	8	20.00	6.75	0.47
CONFERENCE SEMINARS :	9	5.00	8.00	0.37
OTHER :	1	0.00	1.25	0.05
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	13	5.00	2.00	0.13
POST INITIATED :	6	2.00	1.75	0.09
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES FROM CANADA :	15	0.00	2.50	0.10
FROM TERRITORIES :	6	0.00	0.50	0.02
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	23	0.00	2.50	0.10
CONNECTIONS ARRANGED :	16	0.00	5.00	0.20
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.50	0.02
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	5.00	0.75	0.08
HOST GOVERNMENT :	4	0.00	0.00	0.00
OTHER DEPARTMENT :	19	0.00	2.00	0.08
PROVINCES/MUNICIPALITIES :	25	3.00	2.50	0.13
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		15.00	2.50	0.25
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		10.00	6.00	0.34
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	17
FROM TERRIT :	3
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	48
FROM TERRIT :	13
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	2
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	4