

	No.	Unit Cost	Sub-Total	Total
M A N A G E M E N T E X P E N S E S				
PRE-TOUR TRAVEL		X \$	= \$	
PRE-TOUR PER DIEM (People X Days)	X	X \$	= \$	
PRE-TOUR — OTHER EXPENSES		X \$	= \$	
INSURANCE — PERSONNEL		X \$	= \$	
INSURANCE — CARGO		X \$	= \$	
BROKERAGE FEES — CANADA		X \$	= \$	
BROKERAGE FEES — FOREIGN		X \$	= \$	
VISAS		X \$	= \$	
VISA PHOTOGRAPHS		X \$	= \$	
INOCULATIONS		X \$	= \$	
TELEPHONE — INTERNATIONAL		\$	= \$	
TELEX & TELEGRAM		\$	= \$	
MAIL & COUR		\$	= \$	
TRANSLATIONS		\$	= \$	
OFFICE SUPPLIES FOR TOUR		\$	= \$	
ENTERTAINMENT		\$	= \$	
GIFTS		\$	= \$	
OTHER				\$
TOTAL MANAGEMENT EXPENSES				\$
P U B L I C R E L A T I O N S				
PHOTO SESSIONS		X \$	= \$	
PHOTO & SLIDE COPYING		X \$	= \$	
VIDEO TAPE COPYING & TRANSCODING		X \$	= \$	
AUDIO TAPE COPYING		X \$	= \$	
POSTERS — CONCEPTION & GRAPHICS		\$	= \$	
POSTERS — PRINTING		\$	= \$	
OTHER PRINTING		\$	= \$	
PRESS KITS		X \$	= \$	
SHIPMENTS		X \$	= \$	
MAIL & COURIER		X \$	= \$	
TELEPHONE		\$	= \$	
TELEX & TELEGRAM		\$	= \$	
PRESS CONFERENCE(S)		X \$	= \$	
ENTERTAINMENT		\$	= \$	
OTHER				\$
TOTAL PUBLIC RELATIONS				\$