

- (e) making reports to Canada and the United States of America at least once a year of the results being achieved under the Treaty and making special reports concerning any matter which it considers should be brought to their attention;
- (f) investigating and reporting with respect to any other matter coming within the scope of the Treaty at the request of either Canada or the United States of America;
- (g) consulting with the entities in the establishment and operation of a hydrometeorological system as required by Annex A of the Treaty.

5. *Meetings.* The Board shall meet at such times and places as the Chairmen of the two Sections consider necessary or desirable to properly discharge the responsibilities of the Board. A quorum shall require each member of the Board to be present or represented by an alternate acting on his behalf.

6. *Minutes of Board Meetings.* The Chairman of each Section shall appoint a Secretary. The Secretary shall be the official recorder of the Board minutes when the Chairman of his Section is presiding. Each Secretary shall exchange and preserve an authentic copy of the minutes approved by the Board. A draft copy of the minutes will, within fifteen days after the meeting, be sent by the recording Secretary to each member of the Board for review and comments, and the comments shall be received by the Secretary within the next thirty days unless otherwise specified and agreed to by the Board. The minutes will be considered for adoption at the next Board meeting. Copies of approved minutes will be supplied to all Board members by the recording Secretary.

7. *Engineering Committees.* The Board may designate special Engineering Committees to assist in the performance of the Board's functions. Except as otherwise agreed by the Board, these committees will have an equal number of members from each country. The members will be qualified individuals in their respective fields and they need not necessarily be officers or employees of the Governments of the two countries. Members of the committees will be designated by the Chairman of each Section and will serve for such periods as he may determine.

8. *Technical and Administrative Assistance.* The respective Sections of the Board shall be provided with the technical and administrative assistance they require through:

- (a) the provision of Board staff,
- (b) the utilization of services available from departments or agencies of their respective Governments, and
- (c) the retention of consulting engineering services.

9. *Reports.* As required by Article XV of the Treaty the Board will make reports to the Governments of Canada and the United States at least once a year. Reports to the Governments shall be made through the Minister of Northern Affairs and National Resources for Canada and the Secretary of State for the United States. The initial report by the Board will be submitted by December 31, 1965.

10. *Expenses.* Except as otherwise agreed by the Board each Government shall, in accordance with the usual budgetary practices, bear the expenses authorized by its own Section of the Board and incurred by or on behalf of that Section in carrying out its duties.