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office, and the Department of Supplies, as well as an annual appropriation of \$3,300. and all Library School fees, and is prepared to continue this contribution if further endowment can be provided. The staff, which is at present inadequate in numbers, consists of a Director (who is also Professor of Library Administration), and Assistant Director (who is Assistant Professor), two instructors, a reviser, a School secretary, and special lecturers.

The regular curriculum is outlined in the annual school announcement, a copy of which is attached. The students, all of whom have been placed, numbered 20 in 1927-28, and 11 in 1928-29, and 11 partial students. In addition to the regular session the School provided Extension courses (1928-29: 29 students) and a Bookselling course (1928-29: 12 students).

The usefulness of the School and the desirability of continuing it on a permanent basis are indicated by the attached list of positions held by former students of the School.

The Summer Session, which was first held in 1904 and established this School as the first Library School in Canada, proves steadily popular and useful; and we now contemplate, in response to a definite need, the establishment of summer sessions of the institute type in alternate years in the Western and Eastern provinces of Canada to provide for the training of library assistants who have neither time nor means to come to Montreal.

In view of the foregoing summary of the situation, the administrative officers of the University have heartily endorsed the proposal of the Library Committee that these facts be brought to your attention with an earnest request that you consider the application that they hereby make for a permanent annual endowment of \$25,000 for the purposes of Library training in the Dominion of Canada to be administered by the McGill University Library School.

The proposed increase is intended to provide a budget that will enable the School to add to its teaching staff and put its salaries on the same scale as the other departments of the University, and that will enable the School to develop extension courses, institute work, and adult education throughout the Dominion of Canada, and take an aggressive part in developing libraries in the Provinces of Eastern Canada where they are so urgently needed.