

in the office. These and those others who telephoned were almost all in need of immediate employment, and a number of the cases were urgent. Placements and prospective positions were sought out by a heavy correspondence, and by calls in person or by telephone. These efforts have been rewarded by the number of placements shown in the attached report.

Two features of the work of the Employment Bureau deserve mention, since in reality they are additional services performed. In a number of cases we find it necessary to give practical advice to the younger graduates, and especially to the young women, who are unaware of the way in which they should make their approach towards employment, and in many cases are unaware of the kind of work for which they are best suited, and our advisory service is of much value. We also conduct a training school for office assistants, as it is found that many of our women graduates have no practical knowledge of office work, and that while they have learned stenography at business college, yet they are unable to practice and keep this newly developed faculty up to the mark. Consequently we are able to be of service to them, and they to us, by giving them the means to do voluntary work in our office. In this way in the past year about ten women graduates have received sufficient practical training to warrant our placing them in permanent positions.

It is with regret that we report the loss to the Bureau of the services of our former secretary, Miss A. D. Donnellan, who resigned her position early in November, and to whose ability and energy much of the success of the Bureau in the last two years is due.

The outlook for the next quarter is an uncertain one, since no real improvement in the business situation has been shown. When such does occur the Employment Bureau will be prepared to place McGill men and women in positions, which without the Bureau's service may very easily be missed.

That the Bureau may be of real assistance to the University is one of its chief aims; and we are very pleased to report that we have continually received the co-operation of many members of the University staff to our mutual advantage. As an example we may refer to the placement in December of two of our graduates in very promising positions in Winnipeg through Colonel Bovey, and the Department of Extra Mural Relations.

Colonel Bovey received the original enquiry, and took a most active part in bringing the negotiations to a successful conclusion. *Justins Bay?*

The Bureau is apparently winning a good measure of success in fulfilling its main objects - to assist graduates and past students, to assist the members of the University staff in solving problems presented by prospective employers for graduates who have been trained in their particular departments, and to serve the Canadian public by assisting employers in finding Canadians who will best fill their requirements. That this service is a free one to all concerned is a voluntary contribution of the Graduates' Society to the present situation, where unemployment is a very serious factor in the national life.

*L. B. Blasco*

Director

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