

MON	31 AUG	TUE	1 SEPT	WED	2 SEPT	THU	3 SEPT	FRI	4 SEPT	SAT	5 SEPT
		<ul style="list-style-type: none"> <li>— AMBASSADORS, HIGH COMMISSIONERS, CONSULS GENERAL: HOM ACCOUNTABILITY DOCUMENT</li> <li>— CURRENCY CONVERSION: EXCHANGE RATE REPORTS (HOM - EMPLOYEES) - B</li> <li>— LES: PAY LISTS FOR LOCALLY-ENGAGED CANADIANS - B</li> <li>— LEAVE AND ATTENDANCE REPORT - B</li> <li>— OVERTIME - B</li> </ul>									
										EVENING	
										<b>SUN</b>	6 SEPT
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	
A = As required reports      B = Reports that ALL missions must provide on a regular basis      C = Reports that small missions are NOT expected to complete      D = Reports to be completed by the Hub											
DEPARTMENT OF FOREIGN AFFAIRS AND INTERNATIONAL TRADE						SMP/SXC			MISSION DIARY 1998 / 1999		