

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 4TH QUARTER OF 1986 (864)

Summary for POST: Havana

Activity		AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)
		CANADA-BASED		LOCALLY-ENGAGED			
		TRADE	NON-TRADE	TRADE	NON-TRADE		
		%	%	%	%		
A. Servicing Export Enquiries	from Canada	15.5	0.0	23.0	0.0	0.77	239 (Enquires)
	from Territory	2.5	0.0	7.0	0.0	0.19	136 (Enquires)
B. Export Promotion Projects and Events		7.0	0.0	40.5	0.0	0.95	1 (Projects/Events)
C. Other Trade Development Activities		18.0	0.0	3.5	0.0	0.43	
D. Promotional Projects		9.0	0.0	19.0	0.0	0.56	2 (Fairs/Miss/Conf.)
E. Servicing Investment Development	from Canada	0.0	0.0	0.0	0.0	0.00	0 (Enquiries)
	from Territory	0.0	0.0	0.0	0.0	0.00	0 (Enquiries)
F. Service to Government	External Affairs	10.0	0.0	1.0	0.0	0.22	14 (Reports)
	OGDs,Provinces,ETC	5.5	0.0	3.0	0.0	0.17	6 (Contacts)
G. Administration	Program Management	9.5	0.0	1.5	0.0	0.22	
	Leave,Professional Dev.	16.0	0.0	1.5	0.0	0.35	
<hr/>							
Total TID Program		93.0	0.0	100.0	0.0	3.86	
H. Other Programs		7.0	0.0	0.0	0.0	0.14	

Canadian Business Visitors: 42
Local Business Visitors: 40

Trade Officers: 4

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent

COMMENTS