

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1991

POST : HONG KONG

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	631	19.00	22.75	1.48
FROM TERRITORIES :	777	15.00	22.75	1.36
B. VISITS TO CLIENTS IN TERRITORY :	226	17.33	10.00	0.92
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	11	6.33	2.00	0.27
MISSIONS :	21	15.33	9.75	0.85
CONFERENCE SEMINARS :	9	1.66	0.00	0.05
OTHER :	9	2.00	1.25	0.11
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	9	0.00	1.75	0.07
POST INITIATED :	10	1.00	3.00	0.15
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		3.33	6.75	0.37
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	0.00	2.25	0.09
HOST GOVERNMENT :	28	5.00	5.75	0.38
OTHER DEPARTMENT :	59	8.33	4.00	0.41
PROVINCES/MUNICIPALITIES :	8	0.00	2.00	0.08
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		5.66	0.00	0.17
LEAVE, PROFESSIONAL DEVELOP :		0.00	6.00	0.24
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.97	100.00	7.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	3
FROM TERRIT :	11
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	222
FROM TERRIT :	604
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	11
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	3
-LOCALLY ENGAGED :	4