

TRADE TRACKING SYSTEM

91/01/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1990

REGION : EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6521	13.55	19.82	22.26
FROM TERRITORIES :	6775	7.00	14.27	14.48
B. VISITS TO CLIENTS IN TERRITORY :	1614	8.41	7.51	10.27
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	78	2.35	3.50	3.91
MISSIONS :	356	4.50	3.36	5.01
CONFERENCE SEMINARS :	51	1.16	0.60	1.10
OTHER :	96	1.12	1.37	1.65
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	229	2.28	0.77	1.85
POST INITIATED :	299	3.94	1.20	3.10
E. COMMUNICATIONS ACTIVITIES :	173	1.42	0.48	1.16
F. INVESTMENT ENQUIRIES FROM CANADA :	468	2.73	1.35	2.53
FROM TERRITORIES :	733	2.71	1.68	2.77
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	227	1.53	1.93	2.29
CONNECTIONS ARRANGED :	94	0.80	1.29	1.41
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.80	0.59	0.89
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	329	1.03	1.10	1.40
HOST GOVERNMENT :	216	1.66	0.75	1.49
OTHER DEPARTMENT :	447	3.07	1.71	2.99
PROVINCES/MUNICIPALITIES :	438	2.75	2.12	3.11
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		12.05	2.24	8.41
LEAVE, PROFESSIONAL DEVELOP :		14.82	13.22	18.09
K. SERVICE TO OTHER MISSION PROGRAMS :		4.08	1.32	3.27
L. TOURISM PROGRAM ACTIVITIES :		6.16	17.71	16.56
***** TOTALS *****		99.92	99.89	130.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 2096
FROM TERRIT : 2231

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 350

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 56
- LOCALLY-ENGAGED : 74