

TRADE TRACKING SYSTEM

88/11/03

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-OPR
A. EXPO/TRADE/POLICY ENQUIRIES FROM CANADA :	31031	16.90	26.54	90.00
FROM TERRITORIES :	30193	9.40	19.49	59.81
B. VISITS TO CLIENTS IN TERRITORY :	9079	10.27	10.80	43.72
C. EXPO/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	348	3.66	5.26	18.51
MISSIONS :	502	5.03	5.36	23.27
CONFERENCE SEMINARS :	183	1.60	1.19	5.81
SECTION II :	796	3.90	2.12	12.52
D. COMMERCIAL / ECONOMIC REPORTS NO REQUESTED :	960	3.20	1.61	10.42
SUMMARY OF PROGRAM :	23	0.14	2.90	15.73
E. COMMUNICATIONS ACTIVITIES				
ACTIVITIES :	386	1.13	0.55	3.33
F. INVESTMENT ENQUIRIES				
FROM CANADA :	1160	1.53	0.77	4.61
FROM TERRITORIES :	3204	3.15	2.16	11.46
G. TECHNOLOGY TRANSFER PROGRAM INCQ'S FROM CANADA :	492	0.66	1.36	3.79
CONNECTIONS ARRANGED :	290	0.40	0.72	2.33
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		2.13	1.78	8.54
I. SERVICE REQUESTS FROM GOV'T SOCIETIES				
REQ :	259	0.66	0.51	3.64
HOST GOVERNMENT :	1018	1.62	1.13	6.13
OTHER DEPARTMENT :	3475	4.99	2.30	16.89
PROVINCES/MUNICIPALITIES :	1241	2.61	1.88	9.34
J. ADMINISTRATION PROGRAM MANAGEMENT & ADMIN. :		5.43	3.25	25.77
LEAVE, PROFESSIONAL DEVELOP :		7.15	6.30	27.83
K. SERVICE TO OTHER MISSION PROGRAMS		4.16	1.53	11.75
**** TOTALS ****		99.88	99.91	414.84

NUMBER OF BUSINESS VISITORS FROM CANADA : 9042  
FROM TERRIT : 11160

NUMBER OF FIRM APPLICATIONS COMMENTED ON: 730

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 209  
- LOCALLY-ENGAGED : 206