Memorandum on Functions ... 2. (4) ROUTING OF DELEGATES (Chairman - Mr. Parkin). (i) To arrange, in conjunction with the Reception Committee and the Secretary, that delegates may, while en route to the Conference, meet branches of the Canadian Institute, and make other speaking engagements. (ii) To draw up the itineraries of the delegates after the Conference; to provide private hospitality for them where possible; and, in conjunction with the Secretary, to make arrangements for them to meet branches of the Canadian Institute and to make other speaking engagements. (5) FINANCE. (Chairman - Mr. Birks). To raise the funds necessary to cover the special expenses of the Canadian Council incidental to the holding of the Conference. (6) PUBLICITY. (Chairman - Mr. Dafoe) To arrange for suitable publicity before, during and after the Conference. _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ The functions of Committees 3 and 4 have been revised to avoid duplication of effort. The sections now read: RECEPTION AT PORTS OF ENTRY: (Chairman, Mr. Nelson) To see that delegates are met at the ports of entry and where necessary to reserve hotel accommodation for them at those ports. (4) ROUTING OF DELEGATES: (Chairman, Mr. Parkin) To draw up the itineraries of the delegates before and after the Conference; to provide private hospitality for them where possible; and, in conjunction with the Secretary, to make arrangements for them to meet branches of the Canadian Institute and to make other speaking engagements.