

Single Shipment Permits (Offensive Military Equipment)

4. As a general rule, export permits for military goods falling under ECL Items 2001., 2002., 2003., and 2004., and at the discretion of the Export Controls Division, ECL Items 2005., 2006., 2007., 2008., 2009.(a) and (g), 2010.(a), 2012., 2016., 2017.(b), 2019. will be issued for a single shipment/single consignee only. The export permit becomes invalid after the first shipment is made even if the shipment was only a partial one. Exporters must re-apply for a new export permit to cover any shortfall.

Multiple Shipments/Single Consignee Permits (Non-offensive Military/Atomic Energy Equipment)

5. Other ECL Items in Group 2 not identified in paragraph 4., above and all items in ECL Group 3 may be permitted to a single consignee on a multiple shipment basis.

Export Permit Status Enquiries

6. Exporters may obtain information regarding the processing of their permit application by contacting the direct telephone number (613) 996-2387 and citing the red I.D. number located in the upper right-hand corner of the export permit application. Please allow at least five working days from time of mailing before enquiring as to the status of applications.

Distribution and Retention of Permit Copies

7. Once the export permit has been approved, the exporter will receive an "Exporter's Copy" duly signed and authorized. This copy must be presented to Canada Customs at the port of export together with the appropriate shipping documents and Customs Export Declaration Form B13A (if applicable), prior to exportation. If the permit allows multiple shipments, then a photocopy of the "Exporters Copy" must be submitted to Customs for subsequent shipments.
8. The exporter must retain, at his/her place of business or residence, all documents in respect of each export made under an export permit whether it is a General Export Permit (GEP) or an Individual Export Permit (IEP), for a period of seven years total (6 + current).

Amendments and Extensions of Export Permits

9. Amendments to permits may be allowed to meet changed circumstances. Requests to amend existing export permits must be made in writing, addressed to the Director, Export Controls Division. All such requests should be received in the Division at least four weeks prior to the expiry date of the export permit.

Once the permit has expired, it cannot be amended.

10. Requests for amendments are reviewed individually in light of the circumstances prevailing at the time of the request. Extensions will be approved on a one time basis only for permits originally issued with an expiry date of one year. Where a permit is issued with an expiry date of two years, an extension will not normally be granted. In most cases, the number of consignees per permit is limited to three. Amendments to consignees will be considered although no increase in the number of consignees beyond three will be allowed. Changes in consignee must be accompanied by appropriate end-use assurances (see Section H, below). Requests to add new items or to change the quantities or values of items on existing permits will be reviewed on a case-by-case basis. Amendments to permits covering military goods (ECL Group 2) will generally be approved only when the changes are of a minor nature.