

07/06/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1993

POST : SANTIAGO

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	857	15.00	30.00	1.20
FROM TERRITORIES :	508	7.50	22.33	0.82
B. VISITS TO CLIENTS IN TERRITORY :	54	5.00	6.66	0.30
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	6	17.50	13.33	0.75
MISSIONS :	6	12.50	7.33	0.47
CONFERENCE SEMINARS :	1	0.00	6.66	0.20
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	16	7.50	0.66	0.17
POST INITIATED :	17	7.50	2.00	0.21
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	14	1.00	3.33	0.12
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	1.00	0.00	0.02
HOST GOVERNMENT :	0	1.50	3.33	0.13
OTHER DEPARTMENT :	15	9.00	2.66	0.26
PROVINCES/MUNICIPALITIES :	15	5.00	1.66	0.15
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.50	0.00	0.15
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		2.50	0.00	0.05
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.95	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	15
	FROM TERRIT :	15
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	275
	FROM TERRIT :	140
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	21
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	3