

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1992

SUB-REGION: NORTH ASIA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1549	18.87	40.00	5.51
FROM TERRITORIES :	1398	4.12	26.90	3.02
B.VISITS TO CLIENTS IN TERRITORY :	361	13.12	6.60	1.71
C.EXPORT/TRADE/POLICY FAIRS :	20	1.75	0.30	0.17
PROJECTS AND EVENTS MISSIONS :	51	9.87	7.70	1.56
CONFERENCE SEMINARS :	6	3.12	0.30	0.28
OTHER :	15	1.62	0.00	0.13
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	24	3.50	0.40	0.32
POST INITIATED :	42	5.00	1.60	0.56
E.COMMUNICATIONS ACTIVITIES :	18	1.75	0.50	0.19
F.INVESTMENT ENQUIRIES FROM CANADA :	16	0.12	0.50	0.06
FROM TERRITORIES :	27	1.12	0.60	0.15
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	4	0.25	0.20	0.04
CONNECTIONS ARRANGED :	2	0.37	0.20	0.05
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		3.62	3.60	0.65
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	28	0.75	1.00	0.16
HOST GOVERNMENT :	43	1.12	1.00	0.19
OTHER DEPARTMENT :	99	10.25	1.20	0.94
PROVINCES/MUNICIPALITIES :	54	3.12	0.70	0.32
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	2.50	0.65
LEAVE, PROFESSIONAL DEVELOP :		3.25	2.60	0.52
K.SERVICE TO OTHER MISSION PROGRAMS :		4.37	0.30	0.38
L.TOURISM PROGRAM ACTIVITIES :		3.87	1.30	0.44
***** TOTALS *****		99.93	100.00	18.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	238
FROM TERRIT :	368
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	377
FROM TERRIT :	635
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	40
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	8
-LOCALLY ENGAGED :	10