

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

REGION : AFRICA MIDDLE-EAST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 4034	17.80	25.57	11.10
FROM TERRITORIES	: 3848	10.68	22.53	8.53
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 1493	14.88	14.26	7.43
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 12	3.20	4.23	1.90
MISSIONS	: 45	6.04	5.42	2.92
OTHER	: 62	3.12	2.26	1.37
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 101	6.24	2.19	2.13
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 51	1.28	1.65	0.75
FROM TERRITORIES	: 109	0.80	2.00	0.72
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 49	0.80	1.96	0.71
CONNECTIONS ARRANGED	: 23	0.08	0.50	0.15
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA	: 5	1.60	0.57	0.55
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 128	5.20	0.65	1.47
FROM OTHER GOV'T SOURCES- CONTACTS	: 135	3.48	1.30	1.21
- REPORTS	: 60	1.44	0.73	0.55
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		7.56	0.46	2.01
LEAVE, PROFESSIONAL DEVELOP		10.44	3.73	3.58
J. SERVICE TO OTHER MISSION PROGRAMS		5.32	9.92	3.91
***** TOTALS *****		99.96	99.93	50.99

NUMBER OF BUSINESS VISITORS FROM CANADA : 724
FROM TERRIT : 1438

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 48

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 25
- LOCALLY-ENGAGED : 26