

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

89/05/12

POST : ISLAMABAD

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	110	12.00	30.00	0.72
FROM TERRITORIES :	232	12.00	30.00	0.72
B.VISITS TO CLIENTS IN TERRITORY :	14	8.00	5.00	0.18
C.EXPORT/TRADE/POLICY FAIRS :	0	0.00	0.00	0.00
PROJECTS AND EVENTS MISSIONS :	1	3.00	7.00	0.17
CONFERENCE SEMINARS :	2	2.00	2.00	0.06
OTHER :	2	2.00	2.00	0.06
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	1.00	4.00	0.09
POST INITIATED :	5	4.00	2.00	0.08
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		20.00	0.00	0.20
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	1	3.00	0.00	0.03
OTHER DEPARTMENT :	10	7.00	10.00	0.27
PROVINCES/MUNICIPALITIES :	2	1.00	2.00	0.05
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		20.00	3.00	0.26
LEAVE, PROFESSIONAL DEVELOP :		5.00	3.00	0.11
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 0
FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 2