

C2.13 BOARD ROOMS (Cont'd)

- b. Each Board Room should be treated with acoustical material to minimize the transmittal of sound. In using materials in these areas finishes should be monolithic with the main structure to avoid any possible installation of listening devices. Where dropped ceilings are used, they should be provided with small access panels so that the areas behind the ceiling can be inspected for the inclusion of any listening devices.

C2.14 WAITING ROOMS

To provide security and control of visitors to the department, small waiting rooms of approximately 150 sq.ft. should be located on each floor of the building adjacent to elevator and stair service.

Visitors to the building will be required to wait in these areas before proceeding to an office for a pre-arranged engagement. These areas are to be allocated from the gross floor area of the building.

C2.15 HEALTH UNIT

A standard health unit of approximately 900 sq.ft. will be required by the Department of Health and Welfare in order that minor nursing services can be given to the occupants of the building. The general layout of such a unit can be found on drawing No. S-100 under Appendix C5 of the original brief.

C2.16 SPECIAL ENTERTAINMENT FACILITIES

- a. It has been agreed that special dining facilities should be incorporated in the new External Affairs Building to take care of small and medium sized official luncheons, dinners and receptions, which are now for the most part given at private clubs and commercial restaurants. The location of these facilities will depend to a certain extent on the design of the building, but they should take advantage of the fine view offered by the river and hills to the north.
- b. They should be planned in such a manner so that they can be combined to allow one large area for a reception or operate as two separate dining areas at the same time. It is, however, vital that these areas be easily accessible to the minister's office. While they should be so located and protected so that the general public will not have ready access to them, they should not be located in the 'closed' part of the building.

C2.17 SPECIAL KITCHENS

- a. Separate kitchen facilities are required as it is not anticipated using the general cafeteria - kitchen. Combination of cold store areas may, however, be possible.
- b. Elevator service will be required to service the kitchen area and the possibilities of using the general freight elevator should be examined.

C2.18 CONFERENCE FACILITIES

- a. The main conference room should be located near the main entrance and on the main floor. It should be equipped for simultaneous interpretation facilities for three languages.