

3. **Independence:** Although the Inspector General reports organizationally to the ADM, Corporate Services, its review activities, including evaluation, are functionally guided by DAEC and its reports are provided directly to senior management (usually through a steering Committee) rather than through Corporate Services. Evaluators do not exercise line authority over DFAIT operations.

4. **Authority:** Evaluation is a staff function. Line managers are responsible for their programs/activities and, as such will provide responses to recommendations provided in evaluation reports, subject to direction and monitoring by their Steering Committee and/or DAEC (and by Treasury Board, where the evaluation is Treasury Board directed).

5. **Access to Records and staff:** Evaluators are entitled to access to all departmental information, including records, documents and reports in whatever form (e.g. hard copy, electronic), and to all departmental staff in order to carry out their function, subject to any security limitations on the part of specific evaluators. Any dispute as to access will be referred to DAEC.

6. **Responsibilities:**

(a) **The Deputy Head:**

The Deputy Minister of Foreign Affairs is ultimately responsible for implementation of the Treasury Board Evaluation Policy and answers for its results. In this responsibility he is supported by DAEC, which is chaired by himself or the Deputy Minister for International Trade or the Associate Deputy Minister of Foreign Affairs.

(b) **Departmental Audit and Evaluation Committee (DAEC):**

As indicated above, the DAEC is chaired by the Deputy Minister of Foreign Affairs or the Deputy Minister for International Trade or the Associate Deputy Minister of Foreign Affairs. It consists of six branch heads (ADM) and the Inspector General, with the OIG acting as secretariat and providing technical advice. Its responsibilities may be viewed in Part II, "DFAIT Review Policy" of this document.

(c) **Departmental Management:**

Departmental managers are responsible for facilitating the work of the evaluators during the evaluation process, including:

- (i) providing funding;
- (ii) cooperating in the production and validation of program profiles;
- (iii) identifying evaluation issues which are crucial to management;
- (iv) providing feedback on the accuracy of findings;
- (v) providing responses to evaluation conclusions, and recommendations; and