

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : BUDAPEST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	368	40.00	50.00	0.90
FROM TERRITORIES :	31	2.00	7.00	0.09
B.VISITS TO CLIENTS IN TERRITORY :	100	25.00	12.00	0.37
C.EXPORT/TRADE/POLICY FAIRS :	1	15.00	2.00	0.17
PROJECTS AND EVENTS MISSIONS :	3	3.00	1.00	0.04
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	3	0.00	1.00	0.01
D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :	6	5.00	13.00	0.18
POST INITIATED :	0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	3	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	0.00	1.00	0.01
CONNECTIONS ARRANGED :	7	0.00	2.00	0.02
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	4	2.00	2.00	0.04
OTHER DEPARTMENT :	24	2.00	2.00	0.04
PROVINCES/MUNICIPALITIES :	2	0.00	7.00	0.07
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.00	0.00	0.06
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 77
FROM TERRIT : 24

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 10

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1