

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : BELGRADE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA :	143	40.00	45.00	1.70
FROM TERRITORIES :	126	5.00	15.00	0.40
B. VISITS TO CLIENTS IN TERRITORY	47	17.00	8.00	0.50
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	4	15.00	5.00	0.40
OTHER :	1	0.00	7.00	0.14
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	5	3.00	3.00	0.12
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	1	1.00	0.00	0.02
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	4	2.00	0.00	0.04
FROM OTHER GOV'T SOURCES- CONTACTS :	67	0.00	0.00	0.00
- REPORTS :	2	0.00	2.00	0.04
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN. :		17.00	0.00	0.34
LEAVE, PROFESSIONAL DEVELOP :		0.00	15.00	0.30
J. SERVICE TO OTHER MISSION PROGRAMS		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 34
FROM TERRIT : 46

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2