

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : AUCKLAND

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 370	10.00	17.50	0.45
FROM TERRITORIES	: 360	8.00	19.00	0.46
B.VISITS TO CLIENTS IN TERRITORY	: 85	8.00	10.00	0.28
C.EXPORT/TRADE/POLICY FAIRS	: 1	2.00	9.00	0.20
PROJECTS AND EVENTS MISSIONS	: 1	1.00	16.00	0.33
CONFERENCE SEMINARS	: 0	0.00	0.00	0.00
OTHER	: 14	15.00	9.00	0.33
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 3	4.00	0.50	0.05
POST INITIATED	: 35	5.00	7.50	0.20
E.COMMUNICATIONS ACTIVITIES	: 0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA	: 0	0.00	0.00	0.00
FROM TERRITORIES	: 2	1.00	0.50	0.02
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	: 0	0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO	: 6	1.00	3.00	0.07
HOST GOVERNMENT	: 0	0.00	0.00	0.00
OTHER DEPARTMENT	: 5	2.00	1.50	0.05
PROVINCES/MUNICIPALITIES	: 4	2.00	1.50	0.05
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 23.00	2.50	0.28	
LEAVE, PROFESSIONAL DEVELOP	: 10.00	2.50	0.15	
K.SERVICE TO OTHER MISSION PROGRAMS	: 7.00	0.00	0.07	
L.TOURISM PROGRAM ACTIVITIES	: 1.00	0.00	0.01	
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 5
FROM TERRIT : 0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 40
FROM TERRIT : 45

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 1

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 1
- LOCALLY ENGAGED : 2