

02/06/92

## External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1991

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	404	20.00	30.25	1.41
FROM TERRITORIES :	443	5.00	20.50	0.87
B. VISITS TO CLIENTS IN TERRITORY :	69	10.00	4.25	0.27
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	7	0.00	4.00	0.16
MISSIONS :	4	20.00	2.50	0.30
CONFERENCE SEMINARS :	7	5.00	1.75	0.12
OTHER :	1	0.00	2.50	0.10
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	16	5.00	3.50	0.19
POST INITIATED :	10	2.00	1.75	0.09
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	5	0.00	5.00	0.20
FROM TERRITORIES :	8	0.00	0.75	0.03
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	14	0.00	2.50	0.10
CONNECTIONS ARRANGED :	10	0.00	5.00	0.20
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	1.25	0.05
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	8	5.00	0.25	0.06
HOST GOVERNMENT :	6	0.00	0.25	0.01
OTHER DEPARTMENT :	17	0.00	1.75	0.07
PROVINCES/MUNICIPALITIES :	17	3.00	2.25	0.12
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		15.00	5.00	0.35
LEAVE, PROFESSIONAL DEVELOP :		0.00	2.50	0.10
K. SERVICE TO OTHER MISSION PROGRAMS :		10.00	2.50	0.20
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	20
	FROM TERRIT :	6
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	38
	FROM TERRIT :	48
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	13
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	4