

## APPENDIX B: FINAL PREPARATIONS FOR THE FORUM

July 10, 2001.

Hola!

With the forum just over a week away, I am presenting you with the final information you will need for that evening.

### Directions

Metro Hall  
Room 308-309 Combo  
55 John St (South-East corner of King and John)

### TTC

From St. Andrews or King Station walk (no more than 10 minutes) or take the streetcar westbound to John St.

From Spadina Station take the streetcar south to King and walk 5 minutes eastbound to John St.

If you are planning on driving and would like directions, please call me at (416) 963-8846.

### Dress Code

Smart/business casual

To ensure better image quality for the video, try to wear midtones (ie. No black, white or red!)

### Order of Events

5:45-6 pm Arrive at Metro Hall

6-6:15 Meet Pueblito staff and volunteers and other participants, find your table

6:20 Official welcome to the forum (Geraldine Molinolo-Batista)

6:25-6:50 Dinner (We cannot possibly concentrate on empty stomachs!)

#### 6:55-7:30 **PART 1: PRELIMINARY GROUP WORK**

Work in groups on assigned topics (Brainstorming, selecting criteria)

7:30 Guest speaker: Denis Marcheterre, Executive Director, Pueblito Canada

Brief question and answer period

7:45 Guest speaker: Karri Munn-Venn, Program Officer, Americas Policy Group

Brief question and answer period

8:00 Guest speaker: Dana Peebles, Consultant, Kartini International

8:15 Break

#### 8:25 **PART 2: FORMULATING POLICY**

Time to take those ideas and put them on paper

#### 9:00 **PART 3: PRESENTATIONS**

Each group will choose one policy option and a group representative to present their policy to the forum

9:30 Wrapping up presentations; handing work in

9:45 Thanks and goodbyes (Geraldine Molinolo-Batista)