

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

REGION : UNITED STATES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7639	11.64	17.62	19.21
FROM TERRITORIES :	6267	8.94	9.86	12.04
B.VISITS TO CLIENTS IN TERRITORY :	1394	8.67	5.70	8.82
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	195	5.39	9.43	9.84
MISSIONS :	135	2.92	6.27	6.19
CONFERENCE SEMINARS :	106	3.86	1.97	3.51
OTHER :	92	1.64	1.71	2.14
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	105	1.09	0.89	1.24
POST INITIATED :	201	2.83	1.79	2.83
E.COMMUNICATIONS ACTIVITIES :	78	1.66	0.82	1.49
F.INVESTMENT ENQUIRIES				
FROM CANADA :	303	1.11	0.20	0.74
FROM TERRITORIES :	497	3.13	0.98	2.39
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	60	0.05	0.47	0.38
CONNECTIONS ARRANGED :	26	0.16	0.51	0.47
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		4.47	2.59	4.29
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	43	0.54	0.09	0.36
HOST GOVERNMENT :	133	0.77	0.21	0.57
OTHER DEPARTMENT :	111	1.33	0.64	1.19
PROVINCES/MUNICIPALITIES :	332	2.24	0.86	1.83
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		13.60	1.40	8.25
LEAVE, PROFESSIONAL DEVELOP :		5.90	3.82	5.96
K.SERVICE TO OTHER MISSION PROGRAMS :		4.35	0.55	2.72
L.TOURISM PROGRAM ACTIVITIES :		13.60	31.52	30.54
***** TOTALS *****		99.89	99.90	127.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 2056  
FROM TERRIT : 3077

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 379

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 53  
- LOCALLY-ENGAGED : 74