

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994-95

REGION : LATIN AMERICA & CARIBBEAN

LATIN AMERICA & CARIBBEAN

1 OFFICER-TIME CANADA 100-REG TOTAL-TIME

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EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	1993		21.72	34.02	17.54
EXPORT/TRADE/POLICY ENQUIRIES FROM TERRITORIES	8341		14.74	70.48	30.73
VISITS TO CLIENTS IN TERRITORY	1063		9.40	7.34	4.89
		LGT			
EXPORT/TRADE/POLICY PROJECTS AND EVENTS		PAIRS :	26	6.13	3.87
		BOGOTA :	39	4.68	2.91
		BRASILIA :	20	1.88	1.28
		BRIDGETOWN :	34	1.28	1.00
		BUENOS AIRES :	75	3.34	2.57
		CARACAS :	153	5.12	3.71
		GEORGETOWN :			
		* GUATEMALA :	22	2.88	0.83
		HAVANA :			
		KINGSTON :	703	3.12	2.35
		LIMA :	57	1.04	0.94
		MEXICO :	3	0.16	0.16
		PORT OF SPAIN :	1	0.00	0.00
		SAN JOSE :			
		SANTIAGO :			
		* SANTO DOMINGO :			
		SAO PAULO :	171	1.54	1.14
		OTHER DEPARTMENTS :	179	1.83	1.11
		PROVINCES/MUNICIPALITIES :	210	2.90	1.48
			336	2.84	1.91
ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN			6.36	1.82	2.16
ADMINISTRATION: LEAVE, PROFESSIONAL DEVELOP			3.88	3.88	2.33
SERVICE TO OTHER MISSION PROGRAMS			4.92	0.57	1.43
TOURISM PROGRAM ACTIVITIES			0.20	0.60	0.29
***** TOTALS *****			100.00	99.30	60.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 791
 FROM TERRIT : 217
 NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 2541
 FROM TERRIT : 6073

* Quarterly reports for these posts were not available.

NUMBER OF PENDING APPLICATIONS CONNECTED OF : 84
 NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 25
 - LOCALLY ENGAGED : 30