

with the Department and forward to it all the documents establishing the right of such head of a family to such free grant.

79. If the application of the head of a family is granted by the Department and the choice of the lot has been made, it is the duty of the agent to notify the Department whether the lot is suitable for farming, whether there is merchantable timber on it and, if so, what quantity.

Accounts, Claims, etc.

81. All the accounts of agents against the Department must be sent in duplicate and made out separately for each particular expenditure.

82. Accounts for agents' travelling expenses must be made out according to printed form No. 3.

83. Agents must not, in any case, retain out of their receipts any amount whatever for any claim or account which they might have against the Department either for themselves or for others; they must notify the Department and when their claim is admitted, the amount claimed will be put on their credit and a cheque be sent to them in payment thereof.

84. No expenditure will be admitted unless it has been previously authorized by the Department.

85. Postage paid by agents on letters sent to them on official business shall be repaid them. They must therefore send in every three months, at the end of March, June, September and December of each year, a return of the postage so paid by them and the amount paid for each letter. These accounts must be certified. All letters so paid must be preserved in the office and produced, if necessary.

86. Agents must not charge the Department for postage on the letters they send unless they are written by the order or in the interest of the Department or of the agency.

Fire-wood Lots.

87. The agent cannot sell any fire-wood lot without first obtaining authority from the Department. He sends in a special application to the Department and if the latter authorizes him to effect the sale, an inspection of the fire-wood lot which is to be purchased must then be made by the agent, or by a forest-ranger or land surveyor at the expense of the person applying for the lot.

88. From the report sent to it by the agent the Department will determine the price of the fire-wood lot and communicate its decision.

89. The price of fire-wood lots is determined by orders-in-council, copies of which are sent to the agents.

The price is always payable in cash.