

The function of the Legal Division is to supervise the legal side of Canada's relations with other states. It examines the constitutional position in Canada with respect to all international undertakings, maintaining close liaison with the Department of Justice on questions of this nature. Its duties also include the registration of treaties and international agreements and the publication and presentation of these to Parliament. It assists in the preparation of treaties and in their subsequent interpretation and application.

The relation between foreign policy and defence policy necessitates close liaison between the Department of External Affairs and other departments of government, particularly National Defence. The Defence Liaison Divisions are responsible for this aspect of the Department's work. Thus, these are the divisions primarily concerned with the work of the Department arising from Canada's membership in the North Atlantic Treaty Organization, though much of the work on some aspects of NATO questions is carried on by other divisions. They are also responsible for such questions of defence relations between Canada and the United States as concern the Department - for example, the work of the Permanent Joint Board on Defence. One of the members of this body is a senior officer of the Department, and the Department provides the secretary of the Canadian Section of the Board. In addition, the Defence Liaison Divisions deal with most problems of a diplomatic or political nature created by the presence of Canadian forces in other countries, and they handle other defence matters not specifically allocated to other divisions.

The Defence Liaison Divisions co-ordinate the work of the Department in relation to the Cabinet Defence Committee, the Chiefs of Staff Committee and various other committees concerned with defence matters, which facilitate the co-ordination of foreign and defence policy at every level. The Secretary of State for External Affairs is a member of the Cabinet Defence Committee, and the Under-Secretary normally attends meetings of the Committee. The Under Secretary also attends meetings of the Chiefs of Staff Committee and is a member of the senior interdepartmental bodies that examine and advise on various aspects of defence questions. The Department is represented at meetings of the Vice Chiefs of Staff Committee and provides the Chairman of the Joint Intelligence Committee and a member of the Joint Planning Committee. Officers of the two Defence Liaison Divisions co-operate closely with the intelligence and planning agencies of the armed forces in the preparation of papers for consideration by the Chiefs of Staff.

The Consular Division is responsible for the conduct of all consular matters. It instructs Foreign Service and Consular Officers in consular duties when they are serving at home and directs them in such duties when they are serving abroad.

The Personnel Division is responsible for the training and posting of personnel, both to various divisions in Ottawa and to the missions abroad. Its responsibilities include all matters affecting disposition, training, promotion and the general administration of personnel affairs. The Personnel Division arranges the representation of the Department on examining boards set up by the