

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1997

REGION : LATIN AMERICA & CARIBBEAN LATIN AMERICA & CARIBBEAN

	NUMBER	CANADA	LOC-ENG	TOTAL-TIME PERSON-OTA
REPORT ENQUIRIES				
FROM CANADA	174055	10.00	107.27	117.27
FROM TERRITORIES	73216	0.45	23.03	23.48
VISITS TO CLIENTS IN TERRITORY	734	0.98	10.20	11.18
EXPORT PROMOTION PROJECTS				
EVENTS/FAIRS		2.76	15.00	17.76
MISSIONS	45	5.00	2.50	7.50
OTHER		3.11	0.74	3.85
COMMERICAL / ECONOMIC RESEARCH				
COMPLETED				
FROM CANADA		1.74	1.00	2.74
TERRITORIES		0.42	0.00	0.42
OTHER		0.00	0.00	0.00
INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA		1.74	1.00	2.74
TERRITORIES		0.42	0.00	0.42
OTHER		0.00	0.00	0.00
TECHNOLOGY INFLOW/PEDDING				
FROM CANADA		0.00	0.00	0.00
TERRITORIES		0.00	0.00	0.00
OTHER		0.00	0.00	0.00
CONNECTIONS ARRANGED	14	0.00	0.00	0.00
PARTICIPATION IN PROG-RELATED EVENTS IN CANADA	14	0.00	0.00	0.00
SERVICE REQUESTS FROM GOVT SOURCES-DETAILED	232	1.00	0.00	1.00
FROM OTHER GOVT SOURCES-CONTACTS	374	0.00	0.00	0.00
REPORTS	113	0.00	0.00	0.00
ADMINISTRATIVE				
LEAVE, PROFESSIONAL DEVELOPMENT		0.00	0.00	0.00
SERVICE TO OTHER MISSION PROGRAMS				
TOTALS		98.91	147.74	246.65
NUMBER OF BUSINESS VISITORS FROM CANADA	11438			
FROM TERRIT	1120			
NUMBER OF PERS APPLICATIONS COMPLETED UNDER	144			
NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED	26			
- LOCALLY-ENGAGED	27			

* Quarterly report for this post was not available