

09/09/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1992

POST : NEW DELHI

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	457	16.66	27.50	1.60
FROM TERRITORIES :	810	15.00	36.25	1.90
B.VISITS TO CLIENTS IN TERRITORY :	364	10.00	8.75	0.65
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	2.66	0.00	0.08
MISSIONS :	3	1.66	0.00	0.05
CONFERENCE SEMINARS :	2	0.66	0.00	0.02
OTHER :	3	2.33	0.25	0.08
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	20	2.33	2.50	0.17
POST INITIATED :	26	9.66	0.00	0.29
E.COMMUNICATIONS ACTIVITIES :	0	3.00	0.00	0.09
F.INVESTMENT ENQUIRIES FROM CANADA :	30	0.66	4.75	0.21
FROM TERRITORIES :	120	2.33	8.00	0.39
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	6.25	0.25
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	30	3.33	0.00	0.10
OTHER DEPARTMENT :	15	1.33	0.25	0.05
PROVINCES/MUNICIPALITIES :	5	0.66	0.25	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.00	0.00	0.21
LEAVE, PROFESSIONAL DEVELOP :		18.33	5.25	0.76
K.SERVICE TO OTHER MISSION PROGRAMS :		2.33	0.00	0.07
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.93	100.00	7.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 18  
FROM TERRIT : 15  
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 97  
FROM TERRIT : 154

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 4

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 3  
-LOCALLY ENGAGED : 4