

25/05/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1991

POST : BUDAPEST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	282	25.00	26.00	0.51
FROM TERRITORIES :	88	15.00	10.00	0.25
B.VISITS TO CLIENTS IN TERRITORY :	47	15.00	11.00	0.26
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	1	1.00	1.00	0.02
MISSIONS :	8	16.00	12.00	0.28
CONFERENCE SEMINARS :	2	10.00	3.00	0.13
OTHER :	5	0.00	1.00	0.01
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	0.00	4.00	0.04
POST INITIATED :	0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	13	6.00	1.00	0.07
FROM TERRITORIES :	1	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	5	10.00	2.00	0.12
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	3	1.00	0.00	0.01
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		1.00	3.00	0.04
LEAVE, PROFESSIONAL DEVELOP :		0.00	26.00	0.26
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	15
	FROM TERRIT :	23
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	79
	FROM TERRIT :	48

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	9
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1