

Payment of Service Costs:**The payment of Service costs should be made to:**

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| Alberta: | Provincial Treasurer of Alberta |
| British Columbia: | Minister of Finance of British Columbia |
| Prince Edward Island: | Minister of Finance of Prince Edward Island |
| Manitoba: | Minister of Finance of Manitoba |
| New Brunswick: | Minister of Finance of New Brunswick |
| Nova Scotia: | Minister of Finance of Nova Scotia |
| Ontario: | Treasurer of Ontario |
| Quebec: | “Ministre des Finances du Québec” |
| Saskatchewan: | Department of Justice of Saskatchewan – Sheriff Services |
| Newfoundland: | Newfoundland Exchequer Account |
| Yukon: | Territorial Treasurer of the Government of Yukon |
| Northwest Territories: | Government of the Northwest Territories |

2. **Methods of service employed by the Central Authority (Article 5)**

2.1 **Formal service (Article 5, paragraph 1, sub-paragraph a)**

In Canada, service will be effected according to the methods of service prescribed by the laws in force in each province and territory.

The normal procedure that will be used by central authorities in Canada is personal service made by a sheriff or deputy sheriff or a *huissier* in Quebec, on an individual or on a corporation by handing a copy of the document to the defendant in person, wherever he may be, or to the President, Chairman or other Chief Officer of a corporation at the place of business. Service may also be effected by leaving a copy of the document with a person of a reasonable age at the defendant's domicile or residence.

Where service is made on a corporation, provincial laws usually provide for service on a director or senior officer of the corporation or, in some cases, on a registered agent or on a responsible person at the registered office of the corporation.