

TRADE TRACKING SYSTEM

89/10/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1988

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	336	25.00	47.00	1.91
FROM TERRITORIES :	289	6.00	15.00	0.57
B.VISITS TO CLIENTS IN TERRITORY :	66	6.00	5.00	0.27
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	0.00	0.00	0.00
MISSIONS :	3	10.00	1.00	0.23
CONFERENCE SEMINARS :	3	0.00	2.00	0.06
OTHER :	4	0.00	2.00	0.06
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	22	5.00	2.00	0.16
POST INITIATED :	13	5.00	1.00	0.13
E.COMMUNICATIONS ACTIVITIES :	13	3.00	1.00	0.09
F.INVESTMENT ENQUIRIES FROM CANADA :	5	0.00	1.00	0.03
FROM TERRITORIES :	2	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	3.00	0.09
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	19	5.00	0.00	0.10
HOST GOVERNMENT :	14	3.00	0.00	0.06
OTHER DEPARTMENT :	5	5.00	0.00	0.10
PROVINCES/MUNICIPALITIES :	4	6.00	1.00	0.15
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		9.00	3.00	0.27
LEAVE, PROFESSIONAL DEVELOP :		7.00	13.00	0.53
K.SERVICE TO OTHER MISSION PROGRAMS :		5.00	3.00	0.19
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 72
FROM TERRIT : 83

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 4

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 3