Pebruary Twenty-fourth 1920. A. P. S. Glassco Esq., Secretary, McGill University. Dear Mr. Glassco:-I am enclosing a letter from Professor MacKay. He asks that he be authorized to secure the services of C. J. Chaplin.M.Sc. from February 1st to April 15th at a salary of \$100. a month. In the budget for the year submitted by Professor Mackay, which was authorized, the sum of \$250.00 was set aside for the purpose of securing assistance in the Strength of Materials Laboratory during the second term. Professor Mackay had expected to secure the services of one of the Demonstrators in the Mechanical Department, but finds that this is impossible and is, therefore, desirous of getting Mr. Chaplin. I have given him authorization to engage Mr. Chaplin, seeing that the funds to pay this gentleman have already been approved. I remain, Encl. Yours very sincerely, you Acting Principal.