

QUERYING THE ADDRESSES LIST

ICONDESK is equipped with a search tool capable of locating any SIGNET personal mailbox, organizational mailbox, and -CDCS addresses. This tool is the Query command, located in the Addresses window. The query information can be typed in uppercase or lowercase and the asterisk can be used as a wild card character.

NOTE: To find all members of a division, including the organizational mailbox, type a hyphen followed by the acronym of the division.
To generate a list of all staff in a mission, type a hyphen followed by the acronym for the mission.

