

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1990

91/01/09

POST : NEW YORK, CONSULATE GENERAL

| | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|--|--------|-----------------------|---------|-----------------------|
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA | : 575 | 7.00 | 20.00 | 1.55 |
| FROM TERRITORIES | : 624 | 12.00 | 19.00 | 1.74 |
| B. VISITS TO CLIENTS IN TERRITORY | : 106 | 13.00 | 9.33 | 1.21 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS | : 18 | 1.40 | 10.83 | 0.72 |
| MISSIONS | : 4 | 5.00 | 4.16 | 0.50 |
| CONFERENCE SEMINARS | : 9 | 3.60 | 5.00 | 0.48 |
| OTHER | : 15 | 2.60 | 7.50 | 0.58 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED | : 6 | 1.00 | 0.83 | 0.10 |
| POST INITIATED | : 15 | 6.60 | 0.16 | 0.34 |
| E. COMMUNICATIONS ACTIVITIES | : 2 | 0.60 | 0.00 | 0.03 |
| F. INVESTMENT ENQUIRIES FROM CANADA | : 80 | 3.00 | 0.00 | 0.15 |
| FROM TERRITORIES | : 69 | 4.00 | 6.66 | 0.60 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA | : 1 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED | : 4 | 0.60 | 0.16 | 0.04 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST | : 1 | 1.00 | 0.00 | 0.05 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO | : 5 | 0.40 | 0.00 | 0.02 |
| HOST GOVERNMENT | : 2 | 0.40 | 0.00 | 0.02 |
| OTHER DEPARTMENT | : 28 | 4.60 | 0.33 | 0.25 |
| PROVINCES/MUNICIPALITIES | : 24 | 1.80 | 1.16 | 0.16 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. | : 12 | 12.00 | 3.00 | 0.78 |
| LEAVE, PROFESSIONAL DEVELOP | : 16 | 16.40 | 11.83 | 1.53 |
| K. SERVICE TO OTHER MISSION PROGRAMS | : 3 | 3.00 | 0.00 | 0.15 |
| L. TOURISM PROGRAM ACTIVITIES | : 0 | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 100.00 | 99.95 | 11.00 |

NUMBER OF BUSINESS VISITORS FROM CANADA : 273
FROM TERRIT : 455

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 117

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 5
- LOCALLY-ENGAGED : 6