

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : JAKARTA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIM PERSON-QT
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	877	17.66	31.00	1.77
FROM TERRITORIES :	387	9.00	17.50	0.97
B. VISITS TO CLIENTS IN TERRITORY :	362	9.33	20.25	1.09
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	4	0.00	2.00	0.08
MISSIONS :	6	4.00	10.75	0.55
CONFERENCE SEMINARS :	3	6.66	2.00	0.28
OTHER :	3	1.00	1.00	0.07
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	1.33	2.50	0.14
POST INITIATED :	5	3.66	2.50	0.21
E. COMMUNICATIONS ACTIVITIES :	1	1.66	0.00	0.05
F. INVESTMENT ENQUIRIES				
FROM CANADA :	7	0.00	1.75	0.07
FROM TERRITORIES :	4	0.00	0.50	0.02
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		4.00	0.00	0.12
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	0.33	0.75	0.04
HOST GOVERNMENT :	7	1.00	1.25	0.08
OTHER DEPARTMENT :	27	4.33	2.00	0.21
PROVINCES/MUNICIPALITIES :	42	1.66	3.75	0.20
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		10.33	0.00	0.31
LEAVE, PROFESSIONAL DEVELOP :		20.66	0.00	0.62
K. SERVICE TO OTHER MISSION PROGRAMS :		3.33	0.50	0.12
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.94	100.00	7.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	19
	FROM TERRIT :	42
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	81
	FROM TERRIT :	206

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	10
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	3
	-LOCALLY ENGAGED :	4