

furnishing is provided by each Student, including bedding, towels, lamp, glass, crockeryware, etc.

Bedding and other extra furnishings will be provided for those desiring them at a charge of 25cts. per week, the student being responsible for breakage and loss.

For convenience, every article that needs to be washed should be distinctly marked with the name of the owner, and each student should have a clothes-bag, in which to deposit his soiled clothing.

Each student should provide himself with about four napkins and a napkin ring, also with a pair of slippers.

PAYMENT OF BILLS.

Bills will be rendered October 1st, February 1st and May 1st, and prompt payment is expected.

The necessity for prompt payment is readily seen by every one. Large purchases have to be made from time to time; salaries have to be met and the interest of the debt on the building has to be paid, and prompt remittances are necessary to enable the Managing Committee to meet their engagements.

Pupils are required to pay their tuition within one week after joining the school.

No reduction in tuition or rent bills will be made for absence during the *first two or last two weeks* of a Term.

No reduction in board bills for an absence of less than one week at a time.

Students who have paid in advance, but who may be called away from the Institution by sickness or other necessary cause, will have the money refunded to them *pro rata* for time of absence.

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