To prevent delay in answering letters, correspondents are requested to observe strictly the following rules:

Letters in regard to Matriculation in any Faculty and general University business, other than matters specified below, should be addressed to the Registrar.

Letters in regard to the Faculty of Divinity, the admission of Undergraduates from other Universities ad eundem statum, the obtaining of Diocesan Exhibitions, the providing of Students for Sunday or other duty, should be addressed to the Provost. All letters on this last head should be endorsed on the envelope "Sunday Duty," so that, in the event of the Provost's absence, the matter may be duly attended to.