

MON	27 FEB	TUE	28 FEB	WED	1 MAR	THU	2 MAR	FRI	3 MAR	SAT	4 MAR
		— OCCUPATIONAL HEALTHY AND SAFETY: MINUTES - C		— TELECOMMUNICATIONS: CDCS EL TOOL AND TEST EQUIPMENT INVENTORIES - C — FINANCE: VERIFICATION OF CASH ACCOUNT OR PETTY CASH ADVANCE - B — CURRENCY CONVERSION: MONTHLY REPORTS - B — LES: PAY LIST AND SALARY DEDUCTION SHEET FOR LOCALLY- ENGAGED CANADIANS - B — OCCUPATIONAL HEALTH AND SAFETY: REPORTS OF THE COMMITTEE - C — OVERTIME - B — LEAVE AND ATTENDANCE REPORT - B				— FINANCE: REMITTANCE STATEMENT - D — FINANCE: TELEGRAPHIC INPUT FINANCIAL DATA - D — TECHNICAL SECURITY: CERTIFICATE OF DESTRUCTION - C			
										EVENING	
										SUN	5 MAR
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A = As required reports **B** = Reports which ALL missions must provide on a regular basis **C** = Reports which small missions are NOT expected to complete **D** = Reports to be completed by the Hub

DEPARTMENT OF FOREIGN AFFAIRS AND INTERNATIONAL TRADE

SKRA

MISSION DIARY 1994 / 1995