

02/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

POST : RABAT

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA	359	15.00	25.00	0.65
FROM TERRITORIES	165	5.00	17.50	0.40
B. VISITS TO CLIENTS IN TERRITORY	84	10.00	7.50	0.25
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	0	0.00	0.00	0.00
MISSIONS	2	10.00	15.00	0.40
CONFERENCE SEMINARS	2	0.00	4.00	0.08
OTHER	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED	8	3.00	7.50	0.18
POST INITIATED	7	4.00	7.50	0.19
E. COMMUNICATIONS ACTIVITIES	3	0.00	2.50	0.05
F. INVESTMENT ENQUIRIES				
FROM CANADA	3	2.00	1.50	0.05
FROM TERRITORIES	2	2.00	2.00	0.06
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	4	2.00	0.00	0.02
HOST GOVERNMENT	7	2.00	0.00	0.02
OTHER DEPARTMENT	4	3.00	2.50	0.08
PROVINCES/MUNICIPALITIES	2	2.00	0.00	0.02
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		5.00	0.00	0.05
LEAVE, PROFESSIONAL DEVELOP		20.00	0.00	0.20
K. SERVICE TO OTHER MISSION PROGRAMS		15.00	7.50	0.30
L. TOURISM PROGRAM ACTIVITIES		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	16
	FROM TERRIT	5
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	93
	FROM TERRIT	48
NUMBER OF PEMD APPLICATIONS COMMENTED ON		5
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	1
	-LOCALLY ENGAGED	2