

## 1.2 ROLE OF THE POSTING-BRIEFING CENTRE

There's a comfortable, quiet and spacious salon located adjacent to the Passport Office on the main floor of the Lester B. Pearson Building. This is the Posting-Briefing Centre (APOB), the logical place for you and your spouse to begin your preparations. (Spouses are welcome to contact APOB directly). It offers a wealth of resources through the following services:

### Information

- Post Reports, Educational Facilities and Medical Reports
- Special Surveys, e.g. Opportunities for Spouses;
- Specific Country Information on living conditions abroad including books, magazines, pamphlets, guides, maps and reprints
- Audio-Visual Image: Slides, photographs, videotaped personal impressions of returnees, and Cultural Adaptation\* films.

### Workshops and Briefings on Cultural Elements

- Calendar of Activities is published listing briefings and programs offered during the posting season (March to July)
- Spouse briefings
- Geographical Area Workshops
- Speakers from Area Desks, foreign embassies and the private sector

### Foreign Language Training

- Individual programs designed and set up based on needs identified by the assignment officer

### Administrative Arrangements for Pre-Posting

- Appointments for medical examinations
- Pre-Posting Administrative Briefings
- Personal Interview to issue pre-posting kits and schedule rounds.

Even if you are not expected to leave for several months, it is very important that you see APOB now in order to get administrative arrangements under way. In this regard, bear in mind that medical fitness for service abroad is a pre-requisite to having your posting officially confirmed. Medical requirements often take four weeks or longer to complete. You will not be able to obtain loans, advances or complete your travel arrangements until you and your accompanying dependents are given a clean bill of health.