

5. Standing Committees and Sub-Committees may be appointed by the Executive as may be found necessary for the efficient carrying on of the business of the Council. Each of such Committees shall appoint a Secretary, who shall present a report, first to the Executive and then at one of the regular public meetings.

6. A preliminary Agenda for the Annual Meeting shall be sent out to each affiliated Society and Institution two months before the Annual Meeting, and shall be laid before each such body for discussion along with the nomination papers for officers, in order that suggestions as to any notice of amendment, alteration, support or withdrawal may be sent back to the Executive three weeks after its receipt. The final Agenda, as amended, shall be returned a month before the Annual Meeting in order that each Society may be able to consider it at their ordinary monthly meeting, and shall instruct their delegates how to vote.

7. Resolutions from affiliated Societies and Institutions must be received by the Corresponding Secretary two months before the Annual Meeting, in order that they may be placed on the preliminary agenda and be sent out for the consideration and amendment of the affiliated organizations. Amendments can be sent in when the preliminary Agenda is returned to the Corresponding Secretary.

8. If a two-thirds majority of the National Executive deem any resolution sent up by the Local Councils or Nationally Organized Societies unsuitable or inadvisable for presentation to the Council, it shall not be placed on the Agenda. The votes composing the above two-thirds majority shall be given, either personally or in writing, by the actual members of the said Executive.

9. Motions shall be placed on the Agenda either by the Executive Committee or by any of the affiliated bodies, but no resolution shall be sent in by an individual.

10. Delegates shall occupy seats, allotted by previous arrangement, to the representatives of affiliated Societies and Institutions.

11. The public is privileged to attend the meetings of the Council, not including the meetings of the Executive Committee.

II. DUTIES OF OFFICERS.

1. The President, or in her absence, one of the elected Vice-Presidents, shall preside at all meetings of the Local Council and its Executive. She shall take a general supervision of all its work.