

USER PROFILING

Many of the settings for your individual mail account can be re-configured to reflect your personal requirements. For example, you can customize the message, mailbox, and printing defaults.

Mail Profiling

Consider that whatever is modified in this window, will be the options selected for all messages composed thereafter.

ICONDESK User Profiling - Mail

Message options

DOS attachments directory:

Confirm receipt
 Confirm delivery
 Report of non-delivery
 Save outgoing messages

Importance

Immed/DlvBy
 Routine
 Priority

Sensitivity

UNCLASSIFIED
 PROTECTED
 Not Used
 Not Used

Mailbox options

Export DOS directory:

Auto-accept Discard expired messages

	1st Key	Order	2nd Key	Order
Inbox	Date	Descending	Importance	Descending
Outbox	Date	Descending	Importance	Descending
Work	Date	Descending	Importance	Descending
Accepted	Date	Ascending	Importance	Descending
Unread	Date	Descending	Importance	Descending
Outgoing	Date	Descending	Importance	Descending

Auto-forward...

In the Message Options section of the window you can type in the default path for your e-mail attachments (example: H:\doc). You can also select default options for confirmation, importance and sensitivity of your messages.

In the Mailbox Options section, a default destination path can be specified for exported messages and/or attachments. Default settings for the reply function and for accepting messages are among some of the other options available in this window.